

January 31 - February 3, 2027

IR INFO

CONFERENCE

Orlando, Florida



IR/INFO 2027
Advanced IR Training
Conference & Symposium

Technology Showcase
& Exhibitor Contract

TECHNOLOGY SHOWCASE CONTRACT IR/INFO 2027

The following information should be provided to the person arranging your exhibit:

Standard Booth Equipment

- 8' x 8' booth space
- 6' skirted table with 2 chairs
- Carpeting included
- 1 Standard Electrical Service
- Advertising on IR/INFO Conference website and social media
- Full registration to IR/INFO Conference and all events

Set Up

Sunday, January 31, 10:00 a.m. to 1:00 p.m.

Note: Booth set-ups must be completed by 1:00 p.m. on Sunday.

Break Down

Exhibitor breakdown begins at 3 p.m. on Tuesday, February 2.

All materials and booths must be removed from the exhibit space by 5 p.m.

Showcase Hours

Sunday, January 31 - 1 p.m. to 4 p.m.; 6 p.m. to 8 p.m.

Monday, February 1 - 7 a.m. to 5 p.m.

Tuesday, February 2 - 7 a.m. to 3 p.m.

Exhibitors will have access to exhibit space only during set up, breakdown and the hours listed above.

Communications

You must make your own arrangements for phone and/or internet access.

Deliveries

Infraspection Institute will not accept any deliveries.

Advance deliveries can be sent to the hotel, attention of your onsite representative. Specific hotel shipping instructions will be sent in November.

Hotel Reservations

A block of rooms is being held for IR/INFO Conference attendees at a discounted rate. Please visit IRINFOConference.com for details and to make reservations.

USE OF SPACE

- No exhibitor may sublet, assign, or apportion any portion of the allotted space, nor represent, advertise, or distribute literature for the product or services of any other firm or individual, except as approved in advance by Infrasppection Institute.
- All displays and content shall remain within the designated booth additional booth space may be available through prior approval of the IR/INFO staff.
- No drains or running water are available.

CLAIMS AND LIABILITIES

Exhibitor assumes all responsibility for any and all loss, theft or damage to exhibitor's displays, equipment and other property while on Wyndham Lake Buena Vista Hotel premises and hereby waives any claim or demand it may have against Infrasppection Institute, Wyndham Lake Buena Vista Hotel and/or their affiliates arising from such loss, theft, or damage. The exhibitor agrees, for the benefit of Infrasppection Institute, Wyndham Lake Buena Vista Hotel and/or their affiliates, to comply with all policies and procedures for exhibitors and all applicable laws, codes and regulations. In addition, the exhibitor agrees to defend (if requested by and with counsel satisfactory to Infrasppection Institute and Wyndham Lake Buena Vista Hotel), indemnify and hold harmless Infrasppection Institute and Wyndham Lake Buena Vista Hotel and their respective parent, subsidiary and other affiliated or related companies from and against any liabilities, obligations, claims, damages, suits, costs and expenses, including, without limitation, attorneys' fees and costs up through and including appeal, arising from or in connection with the exhibitor's occupancy and use of the exhibition premises or any part thereof or any negligent act, error or omission or willful misconduct of the exhibitor or its employees, contractors, subcontractors or agents.

INSURANCE

Proof of the following insurance is to be supplied: Commercial General Liability Insurance (including without limitation, products liability and contractual coverage, and automobile liability coverage for all vehicles) with minimum limits of \$2,000,000.00 combined single limit per occurrence, covering any loss or liability resulting from personal injury, death or property damage arising from or in connection with your exhibits (including, without limitation, the use of any exhibit space or any negligent act or omission of the exhibitor, its respective officers, directors, employees, agents, contractors or subcontractors in connection therewith); Worker's Compensation Insurance as required by applicable law; and Employer's Liability Insurance with minimum limits of \$1,000,000.00 per occurrence. The policies shall be issued by responsible companies reasonably acceptable to Infrasppection Institute and Wyndham Lake Buena Vista Hotel with a BEST guide rating of at least B+VII; provide that the coverage under such policies may not be reduced or canceled unless 30 days unrestricted prior written notice thereof is furnished to us; be primary and not contributory; and be on an occurrence basis. Infrasppection Institute and Wyndham Lake Buena Vista Hotel, their parent companies, subsidiary and other affiliated or related companies shall be named as additional insureds, and a waiver of subrogation shall be included with respect to the additional insureds. The additional insured requirements shall not apply to the Worker's Compensation or Employer's Liability Insurance.

Please forward your Certificate of Insurance as outlined above to:

Infrasppection Institute
425 Ellis Street, Burlington, NJ 08016
E-Mail: mary@infrasppection.com

SAMPLES AND SOUVENIRS

Distribution of samples and souvenirs in a professional manner is permitted at your booth, provided there is no interference with other exhibits or aisle movement, and the samples or souvenirs pertain to or contribute to the exhibits or trade show. Infrasppection Institute may withhold or withdraw permission to distribute souvenirs, advertising, or other materials it considers objectionable.

REFUND FOR CANCELLATIONS

100% refund for cancellations more than 120 days prior to the start of the show; 50% refund for cancellations 30 to 119 days prior to the show; no refund less than 30 days prior to the start of the show.

Infrasppection Institute reserves the right in the event of a national disaster, emergency or upon other reasonable cause, to cancel the Technology Showcase upon reasonable notification to exhibitors and to potential attendees. Infrasppection Institute shall only be liable to refund any money collected from exhibitors in the event of cancellation of event by Infrasppection Institute.

This contract is not valid unless signed by a duly authorized official of Infrasppection Institute and is subject to cancellation if, for any reason, said application is not approved. Infrasppection Institute reserves the right to reject any application and/or contract.

COMPANY NAME: _____

SIGNATURE: _____ TITLE: _____

NAME (PRINTED): _____ DATE: _____

Approved by Infrasppection	
_____	_____
Infrasppection Official	Date

Technology Showcase Information

COMPANY NAME: _____
(Please print name as it should appear in promotional advertising)

WEB SITE: _____

ADDRESS: _____

PHONE: _____

CONTACT NAME (for preshow details): _____

E-MAIL: _____

COMPANY ATTENDEES:

1st Included with Booth: _____ Email: _____

Contact Cell Phone: _____

Additional Attendees: _____ Email: _____

PRODUCTS OR SERVICES TO BE EXHIBITED: _____

Please forward your company logo (jpg or png format) along with a brief description to be used to promote your firm. Forward the information with this registration or by separate email to patty@infraspection.com

Technology Showcase Booth Options & Payment

Basic Booth Package **\$2500.00**
Full IR/INFO Conference - events, presentations, meals, and proceedings for 1 person
PLUS
8 ft x 8ft carpeted booth space
1 Skirted table
2 Chairs
Standard Electric Service
Advertising on IR/INFO Conference website and social media

Upgraded Booth Package **\$2700.00**
Basic Booth Package
PLUS
½ page color ad in the Conference Booklet

Premium Booth Package **\$2800.00**
Basic Booth Package

PLUS
Full page color ad in the Conference Booklet
Full page color ad in the Conference Proceedings

Additional Booth Attendees # persons _____ x \$825.00 _____
Additional attendees receive a full conference package

EARLY REGISTRATION BONUS - registrations completed and paid prior to **August 1** are entitled to one (1) additional person at no charge.

TOTAL \$ _____

Credit Card Payments:

Name on card: _____

Credit Card number: _____ - _____ - _____ - _____

CVV2: _____ Expiration Date: ____/____

For ACH or Wire Transfer payments, contact patty@infraspection.com